



In Attendance:

CC	Marilyn Pattison	NLC	John Kurjata – Vice Chair
CNC	Bob Murray	NWCC	Rhoda Witherly
COTR	Dave Handy	OC	Tom Styffe
DC	Shelley Williams	SC	Bruce Morrison
LC	Anne Lippert	VCC	Cathy Young
NIC	Bruce Calder		

Guests

BRDO	Deputy Minister Athana Mentzelopoulos, Responsible for Board Resourcing Natalya Brodie, BRDO, Senior Analyst, Human Resources
AVED	Valarie Bakowski, Executive Director Quality Assurance

- Welcome** – Tom welcomed everyone to the breakout session of Board Chairs and immediately introduced BRDO guests.
- BRDO** – DM Athana Mentzelopoulos, Natalya Brodie, Valarie Bakowski
 - DM Mentzelopoulos is responsible for Board resourcing and development and is the individual who presents Order to Cabinet; she has done this job for 5-7 years, including at the federal level
 - Noted that Ministers are accountable for all appointments made; Boards help government execute on platform they won on; must be able to contribute to Jobs & Training mandate

Questions from Board Chairs	Responses from BRDO and Deputy Minister
Identification of possible Board members – often get lobbied or have names shared by others on the Board	BRDO relies on Board Chair for input, can provide advice to Chair. Suggested that Chairs provide names to BRDO PRIOR to speaking with individual, but not engage the individual directly as that sets up an expectation. Be frank as to what your relationship is with the individual. Also encouraged interested individuals to go to BRDO website and apply. BRDO likes to receive any and all names, even if it's not specific to a particular Board. Those names are then entered into their database
Boards Chairs know what skills sets are needed, especially in the case of a merit-based board; would like conversation prior regarding competencies. BRDO should be like a 'search' firm	Deputy Minister open to this
Establishing a relationship with BRDO	Establish a relationship with Natalya; Deputy Minister meets with her approx. twice a week. Natalya would

	like to speak with Chair, hoping to see the competencies and hear if this is a reappointment or new position
Board Chair had no background information on recent appointee to Board	Board bios (short version) will be sent to Chairs for their information
What is the timeline/process for board appointment/reappointment?	<p>Contact BRDO 7-8 months prior to expiry – share whether this is reappointment or new appointment; share succession planning issues if applicable; Val Bakowski sends reminder of expiry notification Notice is posted on BRDO website BRDO does their due diligence in researching possible candidates (twitter, Facebook, LinkedIn, other online sources) Short list is put together; Deputy Minister likes to come back to Chairs and let them know whom they have narrowed down.</p> <p>Bios of candidate sent to Board Chair Getting names to Cabinet occurs closer to expiry date (be attentive to end date of orders – 4 years out)</p>
In some instances there have been Board members not showing up, worried about having a quorum	BRDO will occasionally advertise for Board members; reappointments can be done quickly; speak to BRDO about specific issues of concern
Board Chairs unaware of why a particular Board member was not reappointed	Deputy Minister noted that if appointment or reappointment does not go through it is inappropriate for BRDO to share the details of that decision with the Board Chair

3. Debrief

- Informative in terms of intended procedure
- Does not want Board Chairs to independently recruit

4. Executive Compensation – discussion

ACTION: Anne Lippert (Langara College) meeting with Tom Vincent, PSEA Sept 19th and speaking about cap. Anne will send information to Bruce Calder (North Island College) who will distribute it to the Board Chairs.

5. Board Member Remuneration – discussion

- Douglas College undertaking a comparative remuneration study
- ACTION:** Shelley Williams (Douglas College) will get back to Tom Styffe (Okanagan College) will results of the study. Tom will then distribute results to the Board Chairs

6. Other

- Shared information on how their Board Committees were structured
 - Shared information of interest to Board Chairs
- ACTION:** Bruce Morrison (Selkirk College) asked those Chairs willing to share their systems or approach to the President's evaluation to please share their systems with him

7. Rejoined BCC Presidents for Plenary and adjournment